

## Ohio Youth in Government

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### Here's How to Participate and Key Deadlines

1. Explain the program, responsibilities, costs and deadlines to interested students and adults.
2. Invite HI-Y staff to a meeting to help introduce the program. Invite again as assistance is needed.
3. Submit HI-Y Affiliation by postmark of October 20 for lowest scholarship rates. HI-Y Affiliation is not required to participate.
4. Submit Participation Agreement/Fee by December 5. Accepted later if space is available.
5. Have some of your students take advantage of training listed in training section below.
6. Prepare legislation or court case.
7. Submit materials and final fees by postmark of January 28. Submit:
  - Legislature – each pair of students submit four copies of one (1) bill.
  - Court -submit 18 briefs for each Court Case. Each contains Statement of Facts, Appellant's and Appellee's Briefs.
  - Each student and adult submits one Registration Form.
  - Each student must submit a Medical Form and Code of Conduct. Each adult must also submit a Code of Conduct.
  - Final Fees.

*Best to have students submit all final materials and fees to Advisor 10 days prior to the 28<sup>th</sup>.*

### Adult Leadership

- One adult for every ten students is required at YG to be responsible for the conduct and supervision of their delegates.

### Housing – Included in Fee

- 4 students to a room
- 1 adult to a room
- YG makes all housing arrangements and pays for lodging in one check to the hotel
- Participants responsible for all other charges including room service, parking, tips, **meals**, movies, telephone, etc.
- **Sign up students in gender groups of 4 or pay extra to "buy out the room" or expect students to be housed with students from other schools.**

### Training

1. HI-Y / YG Leadership-Service Summit at Horseshoe in June
2. HI-Y Fall Leadership Conference at Willson Center, Bellefontaine, OH, November 6-8, and at Jackson's Mill, Weston, WV, November 13-15, 2009.
3. Training manuals available on [www.hi-y.org](http://www.hi-y.org); hard copies from HI-Y Leadership Center office.

**Meals** - All meals at Youth in Government are the responsibility of the participants.

### Fees

Full program costs before HI-Y scholarship is more than \$500. per participant. Scholarship rates offered by HI-Y to everyone are –

	If affiliated before Oct. 20 and paid by Jan. 28	If affiliated before Oct. 20 and paid after Jan. 28	Not affiliated by Oct. 20 and paid by Jan. 28	Not affiliated by Oct. 20 and paid after Jan. 28
Each student (4 per room)	\$250.00	\$275.00	\$275.00	\$300.00
Each adult (private room)*	\$175.00	\$200.00	\$200.00	\$225.00

### Pay Fees in One or Two Payments. The payment plan –

1. Participation Fee of \$75 per person due with Participation Agreement to reserve places for your delegation. Submit anytime after August 1, due by December 5; accepted later if space is available.
2. Final Fees and materials are due for every student and adult in your delegation no later than postmark of January 28<sup>th</sup>.

**\*We encourage delegations to incorporate their adult fee into their own student fees.**