

OHIO-WEST VIRGINIA STATE YMCA

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Model United Nations Student Manual

# How to Participate in Model UN

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# Model United Nations Student Manual

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# Table of Contents

How to Participate in Model United Nations .....	1
Dates and Locations for 2012 .....	1





# How to Participate in Model United Nations

## Dates and Locations for 2012

High School Model United Nations Comfort Suites Mineral Wells, WV March 9 – 11, 2012	Middle School Model United Nations Lowe Hotel Point Pleasant, WV March 23 – 25, 2012
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### Explain and Recruit

Present the opportunity to students, parents and interested teachers. Explain the program, responsibilities, costs and deadlines.

#### Your Goal

- Recruit students who will do their share of the work, meet deadlines, carry out their responsibilities, and participate the whole three-day United Nations Assembly;
- Create a base of adult support (parents, other teachers and adult volunteers) who will assist throughout the process.

### Involve the HI-Y Leadership Center

HI-Y staff will help you and your group have a successful United Nations experience. Staff will meet with you and your group. We can help with the initial student meeting and other times you request. Just contact us and we'll help. We're also available by phone and e-mail.

### Next Steps

- 1. Submit Participation Agreement, the Participation Fee (part of the total fee), and your nation request(s) by the deadline (see calendar). We will accept late sign ups as long as space remains and the final deadline will be met.**

PA's and the PA fee are submitted together to the HI-Y Leadership Center by U.S. postal service – not by fax or email.

Participation Agreements are available at [www.hi-y.org](http://www.hi-y.org), call 304-675-5899, or mail us at P. O. Box 239, Pt. Pleasant, WV 25550-0239.

- 2. Everyone is welcome! Those who Affiliate with the HI-Y Leadership Center as a HI-Y by October 20<sup>th</sup> each year receive our lowest fee rates.**
- 3. Nation Requests: Each nation has 2 – 4 students. If eight sign up, divide them into 4 groups of 2 students and represent 4 nations or divide into 2 groups of 4 students and represent 2 nations. If only one student wants to participate, they are welcome and will represent a nation.**

Nations are requested on the Participation Agreement.

Fill up one nation (2 to 4 students) before requesting a second nation.

Delegations representing more than one nation are to choose nations from different continents before choosing two from one continent. That way we have greater representation of nations and their interests in Model UN.

Each delegation is to represent at least one Model United Nations Security Nation (list is on the Participation Agreement).

#### **4. Nation Assignments**

Once the HI-Y Leadership Center receives your Participation Agreement and PA fee with your nation request, nations are assigned and you will be notified.

Nations are assigned on a first come first served basis as we receive Participation Agreements and Participation Fees with Nation Request(s).

#### **5. Once You Receive Your Nation Assignments**

- a. Students get started learning all they can about their assigned nation;**
- b. With another student in their nation, each pair of student Ambassadors write a Resolution and submit one (1) Resolution on an issue of international interest to their nation that is appropriate for United Nations consideration. No more than two (2) Student Ambassadors write/sponsor a resolution. Officers are not Resolution partners.**

If a nation has an odd number of students, one student writes and presents a Resolution without a partner.

The Secretary General and President of the General Assembly are not members of any nation and do not write a Resolution. Council Presidents and Vice Presidents are members of a nation and do write Resolutions. Officers do not partner with each other to write a resolution.

*A Resolution is a written proposal to the United Nations that calls upon the nations assembled to take action to solve or deal with an international issue.*

**c. Resolutions are turned in to the HI-Y Leadership Center by the deadline listed in the UN Calendar.**

The HI-Y Leadership Center prepares Resolution Books with all Resolutions and Model UN Procedures. A Resolution Book for each registered student and adults will be sent to your Delegation prior to Model UN.

At Model United Nations, Resolutions are considered in a Council and those passed by Council are considered by the General Assembly.

**Meet the Final Deadline (see calendar)**

- Final Fees if not already paid
- Resolution (2 copies, 1 Resolution per each pair of Student Ambassadors)
- Resolution Supplement (1 per Resolution with up to 5 Resources)
- Individual Registration Form (1 for each student and adult)

Note – Remember, any of these postmarked after deadline will require an additional late fee payment.

**Fees for HI-Y Model United Nations**

The full tuition (cost) to the HI-Y Leadership Center is \$278.

The fee is set below actual cost to help students participate.

The fee includes program, 5 meals and 2 nights lodging at the conference. The fee may be paid in full with the initial Participation Agreement or the fee may be

paid in two payments – the initial participation Fee by November 22 and the Final Fee by January 8.

Lower Fee Rates offered by HI-Y to everyone –

	<b><u>EARLY BIRD</u></b>		
	<b>HI-Y Member Fee</b> <u>if paid by Jan. 8</u>	<b>NON HI-Y Member Fee</b> <u>if paid by Jan. 8</u>	<b>LATE FEE</b> <u>if paid after Jan. 8</u>
Each Student (6 per room)	\$250.00	\$275.00	\$300.00
Each Adult (private room)*	\$175.00	\$200.00	\$225.00
Each Adult (double room)*	\$125.00	\$150.00	\$175.00

### **Refund Policy**

Participation Fee: No refunds can be made nor can this fee be applied toward the final fee of another person or program. It can be used for a replacement to take the place of the person dropping out.

The PA fee is part of the total fee, is to guarantee space, to cause YMCA's and schools to make realistic enrollments, and to protect the program from unrealistic enrollments that may not materialize.

Final Fees: No refunds.

### **Training Opportunities**

- HI-Y Staff assistance by on site visits, phone 304-675-5899, e-mail [hi-y@hi-y.org](mailto:hi-y@hi-y.org) , postal service P. O. Box 239, Pt. Pleasant, WV 25550.
- HI-Y Leadership Summits at Horseshoe each June
- HI-Y Building Future Leaders Annual Fall Conference each November at Jackson's Mill Conference Center
- UN Student Manual on HI-Y's web site [www.hi-y.org](http://www.hi-y.org)